

# NAVY JACKSONVILLE YACHT CLUB

## CONSTITUTION

### PREAMBLE

Whereas the Navy is by nature a nautical institution which behooves all therein to have a knowledge of the sea, and, whereas the development of foresight and mental dexterity in competitive sailing are incomparable, and, whereas there is a strong desire in the personnel of the Navy in the Jacksonville area to participate in recreational boating, the organization based on this constitution is hereby established to fulfill these needs and desires.

### ARTICLE I

#### NAME

The name of this organization shall be the Navy Jacksonville Yacht Club.

### ARTICLE II

#### BURGEE AND EMBLEM

The Burgee and Emblem will be a swallowtail pennant with an outside taper of 1 in 6, top and bottom. The fly to hoist ratio will be 3 to 2. The apex of the vee which forms the swallowtail will meet at right angles. The field from the hoist to the center of the fly will be solid navy blue. Centered on this field will be a gold fouled anchor. The remaining field will consist of seven horizontal stripes of equal width, four crimson and three gold.

### ARTICLE III

#### OBJECTIVES

The objectives of the Navy Jacksonville Yacht Club shall be:

- A. To provide a means for members to experience and appreciate the pleasures of boating.
- B. To instruct and further the interest and capabilities of members in small boat handling and seamanship.
- C. To further sailing as a competitive sport of the Navy.
- D. To provide for sailing competition among service units and also between service units and civilian sailing activities.

#### ARTICLE IV

##### POLICY

It shall be the policy of the Navy Jacksonville Yacht Club:

- A. To actively take such courses of action as will put the objectives of the club within reach of as many interested personnel as possible.
- B. To conform with Navy policies for recreation, intramural athletics, and inter service competition.
- C. To maintain an active branch membership in the U. S. Naval Sailing Association.
- D. To cooperate with the U.S. Coast Guard in the promotion of safe boating practices.
- E. To cooperate with the United States Yacht Racing Union and applicable yacht class associations.
- F. To cooperate with local yachting and sailing organizations in such activities as will enhance the prestige of the Navy and bring credit to Naval units in the Jacksonville area.
- G. To cooperate with Naval Air Station Jacksonville Special Services in the interests of maintaining an effective boating program.

#### ARTICLE V

##### ORGANIZATION

The organization of the Navy Jacksonville Yacht Club shall combine the features of a yacht club

and those of a standard Navy operational organization in that it will combine the democracy of a yacht club with the authority and chain of command of a military organization.

## ARTICLE VI

### MEMBERSHIP

Membership of the Navy Jacksonville Yacht Club shall be governed by the following:

- A. The membership of the Navy Jacksonville Yacht Club shall be divided into three categories:
  - 1. Regular Members (defined in Article VI.B)
  - 2. Associate Members (defined in Article VI.C)
  - 3. Honorary Members (defined in Article VI.D)
- B. Regular membership in the Navy Jacksonville Yacht Club is open to all personnel in the Jacksonville area in the below listed categories:
  - 1. Active Duty Military Personnel and Reservist
  - 2. Retired Military Personnel
  - 3. Service Widows
  - 4. DOD and MWR Employees
  - 4. Dependents of the above
    - a. A dependent will possess or be authorized to possess a dependents I.D. card from the Armed Forces of the United States.
- C. An Associate Member is one who meets the objectives of Article VI.B and who does not qualify as a regular member.
- D. Honorary Members are those personnel so designated by the Board of Governors. They shall be so designated for having performed a service for the club or the Navy which furthers the Navy Jacksonville Yacht Club's stated objectives. The period of their membership shall be specified at the time of designation. Honorary members shall have no vote in the operation of the club and shall participate only as invited.
- E. Admission to regular and associate membership shall be by written application. The authority to accept or reject applications for membership will rest with the Board of Governors. Any rejection of an application for regular or associate membership is subject to an appeal to the general membership and may be overruled by a majority vote of the general membership.
- F. If any member is issued a debarment letter by the Commanding Officer, Naval Air

Station, Jacksonville, that person's membership is automatically revoked for the period of debarment or (1) year whichever is the lesser period.

## ARTICLE VII

### DUES

Club dues shall be fixed by the By-Laws and must be paid as specified in the By-Laws for a member to maintain in good standing. Members who qualify under sections B1, B2, B3 and C under Article VI shall be required to pay club dues. Dependents, as defined in Article VI.B.4 may be required under the By-Laws to pay club dues.

## ARTICLE VIII

### SPONSOR

In order to provide liaison between the Navy Jacksonville Yacht Club and the Military commands of the Jacksonville area and to supervise the club's activities for the Commanding Officer, Naval Air Station Jacksonville, a sponsor shall be provided.

- A. The sponsor of the Navy Jacksonville Yacht Club shall be responsible to the Commanding Officer, Naval Air Station Jacksonville, for the activities of the club.
- B. The sponsor may be a member of the club. He shall be considered a member of all committees in an advisory capacity.
- C. The sponsor will, through the club officers, monitor the activities of the club.
- D. Prior to being transferred or relinquishing his position for a period in excess of thirty days, the sponsor shall obtain a suitable and sympathetic successor who shall be fully informed as to his responsibilities prior to succeeding to this position.
- E. Military sponsor is an active duty or retired military person or service widow who is a parent or guardian of a dependent authorized to be issued a dependent's I.D. card from the Armed Forces of the United States.

## ARTICLE IX

### OFFICERS

The officers of the Navy Jacksonville Yacht Club, as set forth below shall be elected from the membership as defined in Article VI.B and C. In the event that an elected office be vacated, the

Commodore will fill the vacancy by appointment subject to the approval of the Board of Governors.

- A. The elected officers shall be elected once yearly during the regular business meeting in November. Each officer must be nominated to a slate during the nomination period of the October meeting. Each officer shall be considered elected when he receives a simple majority of the votes of the voting members present and in good standing at the election meeting. Their terms shall commence at the Change of Command ceremony and shall run for a period of one year.
1. **COMMODORE** - The Commodore shall be the chief executive of the club. He is responsible for the overall operation of the club in accordance with the Articles and By-Laws of the Constitution. The Commodore presides at all club meetings and is the chairman of all standing committees. The Commodore shall summarize decisions and rule on procedures. He may appoint special committees to assist him in his duties.
  2. **VICE COMMODORE** - The Vice Commodore shall be responsible to the Commodore for the overall operations, training, maintenance, supply and fiscal matters and administration. In the absence of the Commodore, the Vice Commodore shall assume the duties of the Commodore.
  3. **REAR COMMODORE: POWER** - The Rear Commodore: Power shall be responsible to the Vice Commodore for the establishment and the operation of an active club program oriented toward promoting and enhancing small boat seamanship and safety.
  4. **REAR COMMODORE: SAIL** - The Rear Commodore: Sail shall be responsible to the Vice Commodore for the establishment of an active club training program in sailing, small boat seamanship and safety. He shall use proficiency standards established by the United States Naval Sailing Association to qualify members in the various levels of sailing skill. He shall maintain a written training progress record of each member. Insofar as the commonality of the functions of the Rear Commodore: Power and the Rear Commodore: Sail allows, the two officers shall coordinate activities.
  5. **SECRETARY** - The Secretary shall maintain a log of all minutes. He shall maintain a record of club membership and shall perform such other duties as may be required in connection with the club membership. The Secretary shall handle all club correspondence and shall be responsible for proper maintenance of the club files and records. He shall function as the club Historian.
  6. **TREASURER** - The Treasurer shall be the custodian of the club finances. He shall maintain a record of the club's finances and shall advise the Vice

Commodore of the financial condition of the club and fiscal matters pertaining to the club.

- B. The appointed officers of the Navy Jacksonville Yacht Club shall be those set forth below. They shall be appointed by the Board of Governors for indefinite terms to serve until relieved by the Board of Governors, not to exceed the term of office of the appointing board.
1. Race Chairman-
  2. Cruise Chairman-
  3. Social Chairman-
  4. Publicity Chairman-
  5. Membership Chairman-

## ARTICLE X

### DUTIES OF THE BOARD OF GOVERNORS

The following duties of the Board of Governors are established to provide the Commodore with assistance in the overall operation of the club. The tenure of the members shall be the same as that of the elective office which they hold or until their successors qualify.

- A. **BOARD OF GOVERNORS** - The Board of Governors of the Navy Jacksonville Yacht Club shall consist of all elected officers of the club, the sponsor, and the past Commodores of the club. The Commodore shall be the Chairman of the Board of Governors. The past Commodores and the sponsor shall not have a vote unless presently serving as a club officer. All questions, if not otherwise stipulated, shall be decided by a majority vote of the board members present. A ruling by the board shall be binding and final. The duties of the Board of Governors shall be to:
1. Interpret the Constitution and By-Laws
  2. Originate and pass new By-Laws or revisions thereto
  3. Determine the policy of the club
  4. Conduct the business of the club
  5. Function as the last court of appeal on constitutional rights
  6. Appoint the Race Committee
  7. Sanction and/or ban races and procedures
  8. Impeach club officers when circumstances warrant
  9. Recommend suspension of members guilty of gross violations of rules or unsportsmanlike conduct for a period not to exceed its term of office
  10. Authorize expenditures of club funds

## ARTICLE XI

### TEMPORARY COMMITTEES

The Board of Governors shall appoint such temporary committees as and when it sees fit to assist and/or advise the Board of Governors in carrying out its duties. Committees so appointed shall exist only as long as necessary, but in no case longer than the term of the Board of Governors.

## ARTICLE XII

### MEETINGS

The club shall hold meetings to enable it to conduct its business. All events of note at all meetings will be recorded by the Secretary, or the Board or committee Chairman to provide a permanent record. A quorum must be present to conduct an official business meeting.

- A. REGULAR MEETING - A regular meeting of the Navy Jacksonville Yacht Club members shall be held each month. All normal club business will be conducted at these meetings.
- B. SPECIAL MEETING - A special meeting of the club members may be called at any time by order of the Commodore or the Board of Governors to conduct club business which is of an urgent nature. All club members will be notified as far in advance as possible and will be advised of the nature of the urgency.
- C. COMMITTEE/BOARD MEETING - Committee or board meetings may be called at any time. All members of the committee/board must be notified. Fifty percent of the committee/board eligible to vote must be present to conduct official club business.

## ARTICLE XIII

### QUORUM

A quorum of voting members must exist at a regular or special meeting of the club for an official meeting to be held. A quorum is defined as at least ten percent of the voting members of the club in good standing. If a quorum exists at roll call, it exists throughout the meeting.

## ARTICLE XIV

## VOTING

Voting on issues of club business in any type of meeting will be conducted in accordance with the following rules:

- A. Dues paying members and club officers, herein referred to as "voting members", shall have one vote in all matters of club business.
- B. Voting may be by secret written ballot or by a show of hands. The Secretary shall record the number of votes, pro and con.
- C. For a motion of club business to be carried, a simple majority of the voting members who are present must vote for the motion. The Secretary shall record the results of all voting, whether the motion is carried or not.

## ARTICLE XV

### MOTIONS

Items of club business shall be presented by a voting member to the members in the form of a motion which will in turn be seconded by a voting member. All members present shall be afforded the opportunity to discuss the motion. After all discussion is presented, the motion may be summarized or if, in the light of facts brought out during the discussions, revised and then presented to the voting members present for a vote.

## ARTICLE XVI

### AMENDMENTS

The Constitution and By-Laws can never be suspended, but may be amended at an official meeting by a seventy-five percent majority of the voting members present.

- A. The basic principles of Articles III and IV cannot be changed, but may be altered as long as the original intent is in no way change.
- B. The Board of Governors shall have the power to clarify or correct the working of any Article providing the intent and purpose remain unchanged.

## ARTICLE XVII

### IMPEACHMENTS

Impeachment or termination of a membership must be performed in accordance with the following rules:

- A. A membership may be terminated by a seventy-five percent majority vote of the voting members present at an official club meeting, provided that the member has been notified of such impending action and is allowed to present his defense.
- B. A club officer may be impeached by the Board of Governors by a seventy-five percent majority vote. Upon impeachment, a club officer may be removed from office by a seventy-five percent majority vote of the voting members present at an official club meeting.

## ARTICLE XVIII

### DISPOSITION OF ASSETS

Title to any funds and/or property owned by the Navy Jacksonville Yacht Club is vested in the club and may be disposed of in any manner as approved by the membership.

# BY-LAWS

## ARTICLE I

### DUES

Eligibility for membership and dues category will be established by the Board. Dues will be paid by all club members as specified in Article VII of the Constitution. For a member to be in good standing, he must be no more than two months in arrears.

#### A. Dues

1. Dues for individual membership shall be \$100.00 annually except new memberships originating after March 1 shall be \$10.00 per month prorated to the end of the year. All dues must be paid in full.
2. Dues for family membership shall be \$150.00 annually except new memberships originating after March 1 shall be \$15.00 per month prorated to the end of the year. All dues must be paid in full.
3. The following categories be assessed dues by the monthly prorated amount determined by the number of months in the NJYC area:
  - a. Active duty personnel in receipt of PCS orders which require their departure prior to the end of the current year.
  - b. Active duty personnel on TAD orders requiring their presence in the NJYC area for only a portion of the current year.

#### B. Due Date

1. Annual dues are assessed from January 1 through December 31 and are due January 1.
2. After February 28, a member will be considered "not in good standing" and shall be dropped from the rolls. To be reinstated, he must renew his membership by paying a late charge and his annual dues.

#### C. Late Charge

1. Members applying for renewal after February 28 shall be assessed a late charge of \$5 and will pay his dues for the full year.
  - a. The late charge may be waived by the Board of Governors for members

temporarily absent from the area for more than 60 days, but the full year's dues shall be due.

b. Membership renewal shall apply to anyone on the previous year's roll.

D. Dues Categories

1. Individual membership is for a member desiring single benefits. Single benefits are defined as one "Voting Member" and one admission at "Member Price" for club-sanctioned social events.

2. Family membership is designated for a two-person membership. Family membership is defined as two "Voting Members" (one vote each) and two admissions at "Member Price: for club-sanctioned social events.

E. Assessments - An assessment may be levied upon the members if deemed necessary by the Board of Governors, provided that the amount has been set by a two-thirds majority of the voting members present at a regular or special meeting.

F. Obligations - The Navy Jacksonville Yacht Club shall not be liable for any obligations or debts contracted by its members or officers other than those in the amount authorized by the budget, by order of the Board of Governors, or by the membership.

## ARTICLE II

### TERMINATION OF MEMBERSHIP

A membership in the Navy Jacksonville Yacht Club may be terminated for the following reasons:

A. Voluntary - Any member may terminate his membership at any time he so desires. At this time his name will be removed from the club rolls and he will turn in his membership card.

B. Involuntary - Should a member be permanently transferred to a duty station outside of the Jacksonville area (75 mile radius) his name will be dropped from the Regular membership roll.

1. Should he wish to remain active in the Navy Jacksonville Yacht Club, he may transfer his membership to an Associate membership.

C. Compulsory - A membership may be compulsorily terminated upon the action of

club members as stated in Article XVII of the Constitution. This termination may be for either or both of the following reasons:

1. Becomes more than two months in arrears in dues.
2. Conducts himself in such a manner as to bring discredit upon the club

### ARTICLE III

#### REGULAR MONTHLY MEETING

The regular monthly meeting of the Navy Jacksonville Yacht Club will be held at 1930 on the first Wednesday of each month unless otherwise announced by the Board of Governors.

### ARTICLE VI

#### U. S. NAVAL SAILING ASSOCIATION

Each officer of the Navy Jacksonville Yacht Club is encouraged to be a regular member of the U. S. Naval Sailing Association. The cost of the dues shall be paid by the Treasurer.